Position Title: Land Bank Field Assistant, Orcas Island  
Date: January 2010

Reports to: Director  
Department: Land Bank

FLSA Status: Nonexempt  
Positions Supervised: None

BASIC FUNCTION: The Field Assistant will participate in a range of activities associated with conservation lands management, including habitat restoration, trail building and maintenance, weed control, mowing, facilities upkeep, resource protection and public education. The position is based on Orcas Island, reports to the Preserve Steward and may involve work with other Land Bank staff, contractors, and volunteers.

MINIMUM QUALIFICATIONS: High school diploma or GED, and a minimum of one year direct or transferable skill experiences related to the job duties and responsibilities; OR any equivalent combination of education and experience that demonstrates the ability to perform the essential functions of the job. Related experience includes the following: GIS mapping, wetlands, hydrology, environmental education, restoration ecology, trail building, invasive species control, landscape architecture, field biology. Required skills include familiarity with the natural history of the San Juan Islands, organization, first aid training, Level II chainsaw certificate, and public relations. The position requires independence and strong self-motivation. A Washington State driver's license and clean driving record are required.

PRINCIPAL DUTIES - Asterisk designates essential function:
*1. General Preserve Monitoring & Maintenance – activities include trail work, sign and facilities maintenance, mowing, litter removal, habitat restoration, and monitoring.
*3. Visitor information and education– Interact with preserve visitors, monitor multi-use trail area.
*4. Acts within the scope of his or her responsibilities, working as a public employee and municipal officer with courtesy and professionalism, and adhering to the highest standard of ethics in accordance with RCW 42.52.

PHYSICAL AND MENTAL REQUIREMENTS:
Requires frequent standing, walking, climbing, bending, and twisting and ability to traverse uneven terrain. Ability to lift up to 75 pounds with both hands and arms and to carry loads. Requires sufficient manual dexterity to operate hand and power tools. The employee must be able to understand written and oral communication and give written and oral instruction. Must be able to add, subtract, multiply and divide accurately. Stamina required for rigorous and lengthy or monotonous and laborious tasks. The work of this position is performed primarily in the field and requires average hearing and vision. Field work is often on uneven terrain. The person holding this position also must be highly motivated and self-directed.
Position Title: Land Bank Field Assistant

EQUIPMENT REQUIREMENTS:

<table>
<thead>
<tr>
<th>Equipment/Tool</th>
<th>No. of Hours</th>
<th>Frequency of use</th>
</tr>
</thead>
<tbody>
<tr>
<td>Riding and/or push mowers</td>
<td>5</td>
<td>X</td>
</tr>
<tr>
<td>Power hand tools</td>
<td>2</td>
<td>X</td>
</tr>
<tr>
<td>Chainsaw</td>
<td>1</td>
<td>X</td>
</tr>
<tr>
<td>Hand tools</td>
<td>7</td>
<td>X</td>
</tr>
</tbody>
</table>

WORKING CONDITIONS  Outdoors during all weather conditions. Outdoor work frequently requires vigorous activities in inclement weather. Employees are exposed to the dangers of operating tools and equipment. Use of safety and health equipment (eye and hand protection) is required.