Position Title: Social Worker

Date: Revised July 7, 2006

Reports to: Personal Health Services Manager

Department: Health & Community Services

FLSA Status: Non-exempt

Positions Supervised: none

BASIC FUNCTION: Provides counseling and social work services to the residents of San Juan County, focusing, in particular, on pregnant and postpartum women and their families to promote a positive family structure. As a public employee, will adhere to the highest standard of ethics in accordance with RCW 42.52.

MINIMUM QUALIFICATIONS: Bachelor's degree in social work or behavioral sciences with two years of supervised experience in direct counseling services plus one year of experience in community social services or public health social services. Registered Counselor with Washington State and a valid Washington State driver's license.

Preferred: A Masters degree from an accredited school in Psychology, Social Work, Marriage and Family Therapy, or Educational Psychology with an internship or practicum experience in direct counseling services plus one year of supervised experience in direct counseling services to clients or comparable Washington State certification.

PRINCIPAL DUTIES - Asterisk designates essential function:

*1. Provides in-depth psychosocial assessment, intervention, and outcome evaluation for eligible pregnant and postpartum women and their families. Synthesizes information from a variety of sources to formulate the most relevant case plan for each client.
*2. Provides brief, culturally relevant counseling and crisis intervention and establishes and maintains an on-going therapeutic relationship with clients.
*3. Applies appropriate child development and parenting knowledge to individual family situations as well as parent education in group settings.
*4. Applies knowledge of specific populations: teens, substance abusers, family violence, medical complications of pregnancy and their effects on families, homeless persons, disabilities and other high risk factors of pregnancy.
*5. Coordinates community resource options with clients, including Women, Infants and Children (WIC), DSHS, Child Welfare, Child Protective Services and Economic Services, community mental health and drug and alcohol treatment centers, employment support services, Skagit Valley College, and other educational and health care providers.
*6. Participates weekly on multi-disciplinary teams in health, educational, and other settings for case planning and evaluations.

*7. Determines when a referral for more in-depth services is necessary, makes the referral, and conducts the appropriate follow through.

*8. Participates in community resource development, grant writing, systems planning and interagency coordination activities. Develops and maintains good working relationships with other health, counseling and community professionals, including therapists, doctors, community service officers, sheriffs detectives and teachers.

*9. Maintains confidential client records to include intake assessment, problem identification, case planning, implementation, progress notes, and outcome evaluation.

*10. Coordinates special agency projects as assigned.

*11. Act within the scope of his or her responsibilities, working as a public employee with courtesy and professionalism, and adhering to the highest standard of ethics in accordance with RCW 42.52

**PHYSICAL AND MENTAL REQUIREMENTS:** Requires frequent sitting, standing and walking. This position frequently requires continuous hand and finger movement. This position requires visual acuity at 20 inches or less, and frequent hearing acuity for speech discrimination. The employee must be able to talk and to receive and understand written and oral communication. Requires minimal bending or lifting. Position requires significant reading, written, and verbal communication, and the ability to perform simple mathematical calculations.

**EQUIPMENT REQUIREMENTS:**

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<thead>
<tr>
<th>Equipment/Tool</th>
<th>No. of Hours</th>
<th>Daily</th>
<th>Frequency of use</th>
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<tr>
<td>Telephone</td>
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<td>Copy machine</td>
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<tr>
<td>Computer</td>
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**WORKING CONDITIONS:** Office or home visits to clients on outlying Islands. Inter-island travel by ferry or small plane required 30% of the time. Occasionally encounters unstable/violent family situations.